

CGS Athletic Boosters Club Meeting Minutes – September 11, 2017

Board Members Present: Danny Morton, Keith Roberts, Leslie Pope and Jenny Dellinger

Others Present: Mr. Bostic, Coach Staton & 4 others

Meeting called to order at 5:04pm

Motion to approve August minutes: Approved

Financial Report provided for: 8/1/17 – 8/31/17

Old Business:

1. Banner discussion for MS girls – Conference and State banner to be ordered. To review our prior minutes and what was stated about banners. Per our 1/16/16 minutes, there was a prior motion accepted to order separate banners that we can just add the year for each sport for conference and tournament 1st place finishes. Motion was accepted to start ordering a banner for teams that finished the regular season undefeated with all players name on it. *Any amendment we want to make here? Mr. Bostic to order Conference and State banners (MS girls basketball) and at end of spring – if any others order all banners and plan to hang over the summer. 2 more banners to be ordered – HS softball and HS baseball (conference champs). Mr. Bostic confirmed banners have not been ordered, to date. ***Mr. Bostic confirmed he has quotes for banners but they need to be proofed before submitting invoice to Jenny to pay. **Pending**
2. Discussed there are o/s athletic participation fees – Mr. Bostic to review and follow up. *Mr. Bostic has received more - follow up at next meeting if any uncollected fees for 2016-17. Mr. Bostic has list of o/s participation fees. Mr. Bostic has spreadsheet - Coach Staton to review list and send letter of o/s fee to athlete/parents (giving a 30 day grace period to pay). Fees to be collected before athlete can play next sport. Current year booster/participation fee to be paid by first game. ***To discuss in New Business**
3. Leslie asked for new/updated athletics email distribution list for sending out email meeting reminders from the boosters. Coach Staton to forward a current email list. **Coach Staton to provide list of athletes/emails once he receives from coaches. *Still pending**
4. Coach Staton relayed the following athletic news:
 - a. CGS to host volleyball tournament August 19th (8 teams/\$60 covers refs/profit from admission and concessions). Admission: \$5; Starts at 10am; Need volunteers: Boosters board to stagger volunteering for admission/concessions/clean up. ***Profit \$1,100**
 - b. Mr. Bostic discussed having a **team store for students/parents to purchase team apparel**. Mr. Bostic relayed he will need to set up with Rep - for next meeting (Basketball Spirit Package). ***Still being worked on.**
5. Discussed we need more parent volunteers this year at volleyball/basketball games to help with admission/concessions. Coach Staton to create a Signup Genius for volunteer sign ups. We will need to relay to faculty/staff and athletes parents. ***Sign up Genius was created/updated by Mrs. Quimby/Mrs. Koehler sent out to MS/HS grade email distribution list**
6. Discussed last year of hosting a Christmas basketball tournament this year – do we want to try and schedule? Coach Staton to discuss with Coach Creech to begin contacting teams/registration. ***Coach Creech handling**
7. Coach Staton mentioned he proposed a fundraiser to Mr. Finnigan for a golf tournament. **Pending approval from Mr. Finnigan. *Pending**
8. Coach Staton discussed some coach requests: (Coach Staton advised he wanted to order through Eastbay/school rebates):
 1. Submitted a VB request for purchase of bottoms /9.99/ea on clearance with a 40% discount. *Motion approved ***Coach Staton just received sizes – to be ordered.**
 2. Coach Staton needs to check with Ms. Quimby about VB uniforms. Coach Staton relayed we need for B team ***Ordered – total \$1,400 (vb tops/& wind pants); Danny paid.**
9. Discussion brought up by attendee to discuss for future basketball games opening up gym and the benefit of raising more money by allowing food/drink in gym. Discussed clean up issues and options of covering

clean up if we allowed in future. Boosters to come up with a clean-up plan before we present this to Mr. Finnigan. Carryover to May meeting and discuss plan to present to Mr. Finnigan. Follow up at July meeting of ideas. *Discussion continued about opening up gym for concessions. Danny asked that everyone brainstorm of how to handle clean up and we will need a plan to present to Mr. Finnigan. Ideas mentioned: Asking student volunteers (include on their college resume as volunteer); paying students (as incentive to get students to volunteer). Discuss plan at August meeting. Coach Staton relayed Mr. Finnigan approved to open up gym for concessions as long as we had a cleanup plan. ***Brandi to follow up with Mr. Finnigan confirming if we will be able to open gym up for food to be carried in during basketball home games.**

10. Danny discussed drink sale and asked if someone could step up and head up the sale going forward (Keith Roberts/Mike Pope discussed handling). Mrs. Skilonger had form on computer – we need updated form. We agreed to hold off on holding drink sale prior by end of school year. Table for July meeting. We need to pick some dates to have a sale (fundraiser – school wide in order to keep up our drink count in order to keep current scoreboards). Tentative date mentioned October 23/ November 17th pickup date. **Further discussion to move forward on having drink sale – need to update drink list/order form and have ready to send out to families. *Clay has not gotten back to Danny – Danny to follow up. Drink order form used previously needs to be reviewed and updated**
11. Coach Staton relayed he put in a bid for conference to host tournament; CGS would profit from admission/concessions. ***CGS will host basketball tournament**
12. Coach Staton relayed Cross Country needs new uniforms – to be ordered. ***Mrs. Cottle relayed she had not received order for 3 medium/3 large/3 XL jerseys for Cross Country – Coach Staton to follow up with Graham Sporting Goods to get ordered.**
13. Discussion of prior plans drawn up for new athletic fields with question if anyone has seen the plans - Boosters would like to see plans as we paid \$1,500 towards plan drawings. Danny to request copy of plans for Boosters. ***Brandi brought plans (for 3 fields) to meeting for board to review.**

New Business

1. Discussed if gym to be open for food for home basketball games, proposal made to purchase an electric leaf blower for more efficient clean up and need for 2 additional large trash cans. Waiting clarification from Mr. Finnigan if approval for food allowed in gym during basketball season.
2. Discussed lack of volunteers working admission/concessions. Table for next meeting.
3. Mr. Finnigan asked Coach Staton to ask Boosters if we would pay for Conference fee (clinics), \$40/head coach (Approximately \$600 for all sports/coaches).
4. Coach Staton asked if Boosters would order/pay for Varsity girls basketball uniforms/shooting shirts (home and away). Danny relayed Boosters generally only pay for uniforms and the team could hold a fundraiser to go towards shooting shirts or anything additional. Danny will work up price for new jersey/shorts/screen print and present to Boosters to approve.
5. Coach Staton asked about paying for bus drivers. Jenny relayed he email her with information and she would issue and provide him the check(s). Mike Runkles driving Wed/Fri., checks needed.
6. Coach Staton discussed CPR training for coaches.
7. Danny discussed his term is up effective September 2017. Keith will begin as President in September and we will need to nominate a new VP. Further review of bylaws reflects Secretary Position is up (2 year term) and we will need nominations and vote at next meeting. Danny relayed board position openings at fall sports meetings. Going forward Nominations should be made in April (for President/VP/Secretary (all are 2 terms); Treasurer is the only position without a term and all new positions will be effective in September. Discussed amending the bylaws – Danny to check into further and follow up at September meeting. ***Cover in New Business *Booster Board officer follow up – If board President/Secretary term not changing for 2017, we need to submit in writing to association/Raleigh.**

Meeting adjourned at 6:39pm