

## ADMISSIONS:

Clover Garden School is a tuition free public school. Any child who is qualified under the laws of North Carolina for admission to a public school is qualified for admission to a charter school. To qualify to attend a NC public school, a student must be a resident of North Carolina. County boundaries or school attendance areas do not affect charter school enrollment. Clover Garden School does not limit admission to students on the basis of intellectual ability, measures of achievement or aptitude, athletic ability, disability, race, creed, gender, national origin, religion or ancestry. The School may give enrollment priority to siblings of currently enrolled students who were admitted to the School in a previous year and to the children of teachers, teacher assistants, and principals.

During each period of enrollment, Clover Garden School will accept applications for new students. Once enrolled, students are not required to enroll in subsequent enrollment periods. In order to properly plan, the school will routinely inquire with parents in early spring through letters of intent to ascertain if students will return to Clover Garden School the following year. Applications for new students are available in the School office and on the School website. If needed, the application may be mailed or emailed to the parent of a prospective student.

The enrollment period will begin January 1 and end on March 30 of each year. During the enrollment period, the School shall enroll an eligible student who submits an application within this period, unless the number of applications exceeds the capacity of a program, class, grade level, or building. If the number of applications exceeds the number of available spaces, a lottery will be held to fill vacant seats for the next school year. After seats are filled, the drawing will continue to determine the order of a waiting list. Current year waiting lists dissolve when the next enrollment period begins.

Lottery procedures will comply with the NC Open Meetings Laws provided in G.S. 143-218.10(a) by publicizing the date and location of the meeting as well as allowing anyone to attend.

## LOTTERY PROCEDURE:

Each applicant will have an index card with their name and grade. The selection process will be by random drawing. Upon filling all available positions, the acceptance by lottery will continue, thereby, creating a School wait list. Cards for siblings of current instructional personnel of Clover Garden School will be drawn separately and first; followed by cards for siblings of students enrolled in a previous year. Cards for the general wait list for each grade level will then be randomly drawn one card at a time, starting with the lowest grade level in the School. The lottery process will then proceed for each grade. As openings become available at the applicable grade level, students will be admitted based on their current lottery number. If applicants who are selected for admission decide NOT to enroll at Clover Garden School, the parents of the next child on the wait list for that grade will be notified immediately.

After completing the acceptance by lottery, Clover garden School shall have a specified, and reasonable, time frame in which the accepted applicant must reply to the School clarifying their decision to accept or decline continuation of the enrollment process. The School's enrollment policy, including all time frames, will be declared on the original application completed by the applicant.

Questions should be directed to the Registrar's Office, 336-586-9440.